

National Ilan University Guidelines for the Selection of Students for Overseas Study

Passed at the 15th Administrative Meeting on April 7, 2015

Passed at the 14th Administrative Meeting on March 22, 2016

Passed at the 23rd Administrative Meeting of the 2016–2017 academic year on July 18, 2017

Passed at the 5th Administrative Meeting of the 2021–2022 academic year on November 2, 2021

Passed at the 12th Administrative Meeting of the 2022–2023 academic year on April 11, 2023

1. To encourage students to study at overseas institutions, broaden international perspectives, and enhance global exchanges, National Ilan University (hereinafter “the University”) has established these Guidelines for the Selection of Students for Overseas Study (hereinafter “the Guidelines”).
2. Students of the University who wish to apply for overseas courses or degree programs must select universities that are listed in the Ministry of Education’s reference catalog or recognized by the relevant government authorities or professional evaluation organizations of the host country. However, exceptions apply to programs selected by government agencies or specially approved by the University.
3. For the purposes of these Guidelines, Students for Overseas Study are those who study at overseas institutions, including those pursuing joint-dual degrees or double degrees and students in exchange programs or other academic programs under contract with the University.
4. Eligibility:
 - (1) Day program students with official University enrollment (non-Republic-of-China / “Taiwanese” nationals may participate in the selection process for overseas study, but they are not permitted to study in institutions within their home countries).
 - (2) Undergraduate students must have an academic performance in the top 60% of their class for the previous semester; graduate students must have an average grade of at least 75.
 - (3) Students must have a conduct grade of at least 75 for the previous semester and have no major disciplinary violations during their time at the University.
 - (4) If the host institution has additional eligibility requirements, applicants must meet those as well.

Eligibility criteria may be adjusted on the basis of the specific overseas study program or as determined by the Office of International Affairs (hereinafter “the Office”).

5. Eligible students must submit their applications along with all required documents before the announced deadline and obtain the necessary approvals from their department heads

and deans. Applications must be submitted to the Office. Once approved by the University, the Office will issue an official recommendation to the overseas institution. After the list of students selected for overseas study is finalized, the Office will compile and send it to the Office of Academic Affairs and the Office of Student Affairs and notify the students to proceed with the necessary travel arrangements. The list will also be reported to the Ministry of Education for record-keeping.

6. The Office will convene a Selection and Review Committee to review applicants for overseas study. The Committee is composed of the Dean of the Office, the deans of each college, and the Director of the Language Education Center, with the Dean of the Office as the chairperson. If the number of applicants does not exceed the available slots for overseas study, the Office is authorized by the Selection and Review Committee to review the applications on the basis of the criteria outlined in Section 4. If the number of applicants exceeds the available slots, the Committee will evaluate and rank applicants per the following criteria (with the weight of each criterion determined by the Committee):
 - (1) Academic performance
 - (2) Language proficiency
 - (3) Study plan
 - (4) Other skills
7. Applicants who pass the selection process may apply for grants under the University's Guidelines for Student Overseas Study Grants through the Office. However, students who do not complete their overseas study as planned must return the full amount of any grants received.
8. After completing their overseas study program, students must submit a reflection report to the Office within 1 month of returning to Taiwan. They are also required to participate in related discussions or debriefing sessions organized by the Office and assist with the reception of future overseas students coming to study at the University.
9. The handling of academic and enrollment matters for students studying abroad will be conducted in accordance with the University's Guidelines for the Management of Academic and Enrollment Affairs During Students' Overseas Study. Other details will be managed in accordance with the University's Regulations for the Selection of Students for Overseas Study.
10. Matters not covered in the Guidelines will be handled in accordance with agreements between the University and the respective institutions and relevant regulations.
11. The Guidelines will be implemented after approval by the Administrative Meeting.

